

Sanitized Copy Approved for Release 2011/08/12 : CIA-RDP87M00539R000700950031-4

DOCUMENTS CROSS-REFERENCED

ATTACHED:

ER 85-2051

OL 5047-85

DDA 85-1831/1

Central Intelligence Agency



Washington, D. C. 20505

12 JUL 1985

MEMORANDUM FOR: Mr. Jack L. Courtemanche  
Executive Director, White House Conference  
on Small Business

SUBJECT: White House Conference on Small Business

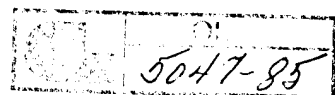
REFERENCE: Memo for the Heads of Executive Departments  
and Agencies from Alfred H. Kingon, Cabinet  
Secretary, dated 14 May 1985, Same Subject

1. The referenced memorandum requests that this Agency designate a contact for a White House Conference on Small Business to be held on September 1, 1986. While the small size of our procurement organization precludes detailing an employee for the White House Conference on a full-time basis, [redacted] is designated as the CIA contact.

2. [redacted] is assigned to our Procurement Executive's office and can be contacted by telephone at [redacted]

3. Best wishes for a successful conference.

/s/ Harry E. Fitzwater  
Harry E. Fitzwater  
Deputy Director  
for  
Administration



B-300

299

SUBJECT: White House Conference on Small Business

STAT

OL/PMS,  rap (12JUN85)

Distribution:

Orig - Adse  
✓ 1 - Executive Registry  
1 - C/CCS/DO  
2 - DDA  
1 - D/L Chrono  
1 - OL Files  
1 - PMS Official  
1 - PMS Chrono

~~CONFIDENTIAL~~

Exec. Reg. 85-18311

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

White House Conference on Small Business

FROM:

Chief, Procurement Management Staff/OL

EXTENSION

NO.

OL-5047-85



DATE

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

C/P&amp;TS

2.

3.

D/L

4.

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DDA  
7D18 Hdqs.

8.

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10.

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13.

## Distribution:

Orig - Adse, w/atts

✓ 1 - Exec. Registry, w/atts

2 - DDA Registry, w/atts

1 - D/L Chrono, w/atts

1 - C/P&amp;TS/OL, w/atts

1 - OL Files, w/atts

1 - PMS Official, w/atts

1 - PMS Chrono, w/o atts

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AF-2-299

# ROUTING AND TRAIL

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SECRETARIAT

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. D/LOGISTICS		
2.		
3.		
4.		
5.		

Action	File	Note and Return
Approved	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

## REMARKS

#1 - FOR ACTION

(PLS PREPARE RESPONSE FOR DDA'S SIGNATURE WITH A DROP CY TO ER.)

SUSPENSE: 28 JUNE 85

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

EO/DDA 7D18 HQS	Room No.—Bldg.
	Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
FPMR (41 CFR) 101-11.206

\* GPO: 1983 O - 381-529 (232)

## ROUTING SLIP

ER-85-2051

TO:	ACTION	INFO	DATE	INITIAL
1 DCI		X		
2 DDCI		X		
3 EXDIR		X		
4 D/ICS				
5 DDI		X		
6 DDA	X			
7 DDO				
8 DDS&T				
9 Chm/NIC				
10 GC		X		
11 IG				
12 Compt				
13 D/Pers				
14 D/OLL				
15 D/PAO		X		
16 SA/IA				
17 AO/DCI				
18 C/IPD/OIS				
19 NIO				
20				
21				
22				

SUSPENSE \_\_\_\_\_ Date \_\_\_\_\_

Remarks To # 6: For direct response, Please, Para # 5.

Executive Secretary  
20 May 85

Date

3637 (10-81)

**EXECUTIVE SECRETARIAT**  
**ROUTING SLIP**

*ER*

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI		X		
3	EXDIR		X		
4	D/ICS				
5	DDI		X		
6	DDA	X			
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC		X		
11	IG				
12	Compt				
13	D/Pers				
14	D/OLL				
15	D/PAO		X		
16	SA/IA				
17	AO/DCI				
18	C/IPD/OIS				
19	NIO				
20					
21					
22					
SUSPENSE		Date			

Remarks To # 6: For direct response, Please, Para  
# 5.

Executive Secretary  
20 May 85

Date

3637 (10-81)

THE WHITE HOUSE  
WASHINGTON

May 14, 1985

Executive Registry
85- 2051

MEMORANDUM FOR THE HEADS OF EXECUTIVE DEPARTMENTS AND AGENCIES

FROM: ALFRED H. KINGON  
CABINET SECRETARY *AK*

SUBJECT: White House Conference on Small Business

The President signed Public Law 98-276 on May 8, 1984 calling for a National White House Conference on Small Business to be held by September 1, 1986. This Conference will be preceded by a conference in each of the 50 states.

The purpose of the Conference is to increase public awareness of the essential contribution of small business and to assist small business in carrying out its role as the Nation's job creator.

Under the Public Law, all Federal departments and agencies are authorized and directed to provide support and assistance to facilitate the planning and administration of the Conference. Specifically, it directs the heads of government departments, including the military, to detail employees to work with the executive director.

Jack L. Courtemanche, formerly Deputy Assistant to the President, has been named Executive Director of the Conference by President Reagan.

Would your office please designate a contact for the White House Conference, notifying Jack Courtemanche's office directly.

We appreciate your help and cooperation in making this Conference a success for the Administration.



B-300

XF L-299

PUBLIC LAW 98-276—MAY 8, 1984

98 STAT. 169

Public Law 98-276  
98th Congress

## An Act

To provide for a White House Conference on Small Business.

May 8, 1984

[H.R. 5298]

*Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That this Act may be cited as the "White House Conference on Small Business Authorization Act".*

White House  
Conference on  
Small Business  
Authorization  
Act.

15 USC 631 note.

15 USC 631 note.

## AUTHORIZATION OF CONFERENCE

SEC. 2. (a) The President shall call and conduct a National White House Conference on Small Business (hereinafter referred to as the "Conference") not earlier than January 1, 1985, and not later than September 1, 1986, to carry out the purposes described in section 3 of this Act. The Conference shall be preceded by State and regional conferences with at least one such conference being held in each State.

(b) Participants in the Conference and other interested individuals and organizations, are authorized to conduct conferences and other activities at the State and regional levels prior to the date of the Conference, subject to the approval of the Administrator of the Small Business Administration, and shall direct such conferences and activities toward the consideration of the purposes of the Conference described in section 3 of this Act in order to prepare for the National Conference.

State and local  
governments.

## PURPOSE OF CONFERENCE

SEC. 3. The purpose of the Conference shall be to increase public awareness of the essential contribution of small business; to identify the problems of small business; to examine the status of minorities and women as small business owners; to assist small business in carrying out its role as the Nation's job creator; to assemble small businesses to develop such specific and comprehensive recommendations for executive and legislative action as may be appropriate for maintaining and encouraging the economic viability of small business and, thereby, the Nation; and to review the status of recommendations adopted at the 1980 White House Conference on Small Business.

Minorities.

Women.

15 USC 631 note.

## CONFERENCE PARTICIPANTS

SEC. 4. (a) In order to carry out the purposes specified in section 3 of this Act, the Conference shall bring together individuals concerned with issues relating to small business: *Provided*, That no small business concern representative may be denied admission to any State or regional conference, nor may any fee or charge be imposed on any small business concern representative except an amount to cover the cost of any meal provided to such representative plus a registration fee of not to exceed \$10.

15 USC 631 note.



98 STAT. 170

PUBLIC LAW 98-276—MAY 8, 1984

15 USC 633

(b) Delegates, including alternates, to the National Conference shall be elected by participants at the State and regional conferences: *Provided*, That each Governor and each chief executive official of the political subdivisions enumerated in section 4(a) of the Small Business Act may appoint one delegate and one alternate: *Provided further*, That each Member of the United States House of Representatives, including each Delegate, and each Member of the United States Senate may appoint one delegate and one alternate: *And provided further*, That the President may appoint one hundred delegates and alternates. Only individuals from small businesses shall be eligible for appointment pursuant to this subsection.

## PLANNING AND ADMINISTRATION OF CONFERENCE

15 USC 631 note

SEC. 5. (a) All Federal departments, agencies, and instrumentalities are authorized and directed to provide such support and assistance as may be necessary to facilitate the planning and administration of the Conference.

(b) In carrying out the provisions of this Act, the Administrator of the Small Business Administration—

(1) shall provide such assistance as may be necessary for the organization and conduct of conferences at the State and regional levels as authorized under section 2(b) of this Act; and

(2) is authorized to enter into contracts with public agencies, private organizations, and academic institutions to carry out the provisions of this Act.

(c) The Chief Counsel for Advocacy shall assist in carrying out the provisions of this Act by preparing and providing background materials for use by participants in the Conference, as well as by participants in State and regional conferences.

15 USC 631 note

(d) Each participant in the Conference shall be responsible for his or her expenses related to attending the Conference and shall not be reimbursed either from funds appropriated pursuant to this Act or the Small Business Act.

5 USC 5101 et seq. 5331

(e)(1) The President is authorized to appoint and compensate an executive director and such other directors and personnel for the Conference as he may deem advisable, without regard to the provisions of title 5, United States Code, governing appointments in the competitive service, and without regard to the provisions of chapter 51 and subchapter III of chapter 53 of such title relating to classification and General Schedule pay rates.

(2) Upon request by the executive director, the heads of the executive and military departments are authorized to detail employees to work with the executive director in planning and administering the Conference without regard to the provisions of section 3341 of title 5, United States Code.

## REPORTS REQUIRED

15 USC 631 note

SEC. 6. Not more than six months from the date on which the National Conference is convened, a final report of the Conference shall be submitted to the President and the Congress. The report shall include the findings and recommendations of the Conference as well as proposals for any legislative action necessary to implement the recommendations of the Conference. The final report of the Conference shall be available to the public.

Public availability.

**PUBLIC LAW 98-276—MAY 8, 1984**

**98 STAT. 171**

**FOLLOWUP ACTIONS**

**Sec. 7.** The Small Business Administration shall report to the Congress annually during the three-year period following the submission of the final report of the Conference on the status and implementation of the findings and recommendations of the Conference.

Report.  
15 USC 631 note.

**AVAILABILITY OF FUNDS**

**Sec. 8. (a)** There are hereby authorized to be appropriated such sums as may be necessary to carry out the provisions of this Act, and they shall remain available until expended. New spending authority or authority to enter contracts as provided in this Act shall be effective only to such extent and in such amounts as are provided in advance in appropriation Acts.

15 USC 631 note.

**(b)** No funds appropriated to the Small Business Administration shall be made available to carry out the provisions of this Act other than funds appropriated specifically for the purpose of conducting the Conference. Any funds remaining unexpended at the termination of the Conference, including submission of the report pursuant to section 6, shall be returned to the Treasury of the United States and credited as miscellaneous receipts.

**Sec. 9.** This Act shall become effective October 1, 1984.

Effective date.  
15 USC 631 note.

Approved May 8, 1984.

**LEGISLATIVE HISTORY—H.R. 5298 (S. 2487):**

HOUSE REPORT No. 98-652 (Comm. on Small Business).

SENATE REPORT No. 98-380 accompanying S. 2487 (Comm. on Small Business).

CONGRESSIONAL RECORD, Vol. 130 (1984):

Apr. 9, considered and passed House.

Apr. 11, considered and passed Senate.

